



APA Paper Format Sample for Authors

International Conference Author Submission Guide

Prepared for International
Conference paper submission

For researchers, professionals, keynote speakers,
academic authors, and conference presenters.

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Important Note:



This document is a formatting support guide for authors. Acceptance depends on the selected conference scope, originality, clarity, and review outcome.

Contents

Use this guide before uploading your paper or abstract for review.

1. Purpose of this guide
2. Author formatting requirements
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1. Purpose of This Guide

This branded guide helps authors prepare a clear, organized, and professional paper for submission to International Conference. It can be used for full papers, review papers, case studies, and professional presentations when a written paper is required.

Recommended Use:

Use this document as a formatting guide before submitting your paper through the Author Paper Submission Form on the International Conference website.

2. Author formatting requirements

Requirement	Recommended Format
Language	English
Paper length	4-12 pages for full papers, including references, tables, and figures
Abstract length	150-250 words
Keywords	3-6 keywords separated by commas
Font	Times New Roman 12 pt or a clean academic font
Spacing	Double spacing is recommended for academic review
Margins	1 inch / 2.54 cm on all sides
File format	DOCX or PDF, depending on form requirements
Citation style	APA style or the style requested by the selected conference

Accepted Submission Types

- Abstract
- Full paper
- Case study
- Review paper
- Professional presentation paper or summary



3. Professional Title Page Sample

Sample Title Page Layout

Paper Title: Digital Transformation and Business Growth in Emerging Markets

Author Name: Dr. Amelia Carter

Co-author Name: Prof. Daniel Morgan

Affiliation: Department of Business Studies, Example University

Country: Canada

Corresponding Email: author@example.com

Selected Conference: International Conference on Business Management

Conference Date: August 4, 2026

The title page should clearly identify the paper, author information, affiliation, and selected conference. If there are multiple authors, include the corresponding author email so the review team can contact the correct person.

4. Abstract and Keywords Sample

Sample Abstract

This paper examines how digital transformation influences small and medium-sized business growth in emerging markets. The study reviews recent industry practices, analyzes selected organizational cases, and identifies practical factors that support technology adoption. The findings suggest that leadership readiness, employee training, data use, and customer-focused digital tools improve business efficiency and market reach. The paper contributes to discussions on innovation, operational development, and sustainable business growth.

Keywords: digital transformation, business growth, emerging markets, innovation, management



A strong abstract should briefly explain the research purpose, method or approach, key findings, and value of the work. Avoid citations inside the abstract unless the selected conference specifically asks for them.

5. Main Paper Structure

Section	What to Include
Introduction	Background, problem statement, research objective, and importance of the topic.
Literature Review / Background	Relevant previous studies, theories, professional context, or industry background.
Methodology / Approach	Research design, data source, participants, tools, case selection, or professional approach.
Results / Findings	Main outcomes, observations, analysis, statistics, tables, or practical findings.
Discussion	Meaning of the findings, comparison with earlier work, limitations, and implications.
Conclusion	Final summary, contribution, recommendations, and future research direction.
References	Complete list of sources cited in the paper.
Appendices	Optional supporting materials, instruments, or additional tables.



6. APA Citation Examples

Citation Type	Example
One author - parenthetical	(Smith, 2024)
One author - narrative	Smith (2024) explained that digital adoption improves service delivery.
Two authors	(Smith & Brown, 2024)
Three or more authors	(Smith et al., 2024)
Multiple sources	(Brown, 2022; Carter, 2023; Smith, 2024)
Direct quote	(Smith, 2024, p. 15)
Paraphrase	Use your own words and cite the original source.

Citation Reminder

Every source cited in the body of the paper must appear in the reference list.
Every reference in the reference list should also be cited in the paper.



7. Tables, Figures, & References

✦ Table Example

Table 1	Sample Description
Variable	Digital adoption readiness
Measure	Training, tools, leadership support
Expected outcome	Improved operational efficiency

Place the table number above the table. Add a short title and include a note below the table when explanation is needed.

✦ Figure Example

Figure 1

Digital Transformation Process

Planning -> Tool Selection -> Staff Training -> Implementation -> Review

Place the figure number and title near the figure. Refer to the figure in the text before or after it appears.

✦ Reference Examples

Source Type	Reference Format Example
Journal article	Smith, J. A. (2024). Digital adoption in small businesses. Journal of Business Research, 12(2), 45-60.
Book	Brown, L. (2023). Modern management practices. Example Press.
Website	International Conference. (2026). Author paper submission guidelines. https://internationalconference.ca/
Conference paper	Carter, A. (2025). Sustainable innovation in business [Conference presentation]. International Conference, Toronto, Canada.

8. Conference-Specific Submission Checklist

- My paper is written in English.
- My paper is original and not copied from another source.
- My paper matches the selected conference topic and scope.
- The title page includes author name, affiliation, country, and email address.
- The abstract is 150-250 words and includes purpose, approach, findings, and contribution.
- The paper follows the recommended 4-12 page length for full papers.
- All in-text citations are included in the reference list.
- Tables and figures are numbered and explained clearly.
- The file is saved in the accepted format before upload.
- I understand that registration is required after paper acceptance to confirm participation.

After Acceptance

After your paper is reviewed and accepted, complete author registration through the official International Conference website. Paper acceptance alone does not confirm participation until registration and payment are completed.



Need Help Before Submission?

Contact the **International Conference** team if you need assistance with paper submission or registration.



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